



VENDOR REGISTRATION

DATE RECEIVED	_____
SPACE ASSIGNED	_____
DEPOSIT RECEIVED	_____
BALANCE DUE	_____

We reserve the right to reject applicants in order to keep the fair offering balanced and appealing. We will make every effort to separate vendors with like merchandise. Time block applications on shared canopies will be accepted on a first come, first served basis. Those applying for time blocks please specify first, second and third choice options.

Company Name	Contact	
Address	City	State
Phone	Mobile	Fax
Website	E-Mail	
Brief description of your product (photo's may be requested) _____		

VENDOR OPTIONS

Booths Options

<input type="checkbox"/> 10' x 10' Commercial Merchants	\$200	<input type="text"/>
<input type="checkbox"/> 10' x 10' Art & Craft Exhibitor	\$100	<input type="text"/>
<input type="checkbox"/> 10' x 20' Commercial Merchants	\$390	<input type="text"/>
<input type="checkbox"/> 10' x 20' Arts & Crafts Exhibitor	\$190	<input type="text"/>
<input type="checkbox"/> 10' x 10' Non-Profit	\$100	<input type="text"/>
<input type="checkbox"/> Auto Display	\$250	<input type="text"/>
<input type="checkbox"/> Play Area Sponsor (Circle one) Sand Box / Bubble Tub / Craft Area	\$75	<input type="text"/>

Food Vendors

<input type="checkbox"/> 10' x 10' Food Vendor (electricity included)	\$150	<input type="text"/>
<input type="checkbox"/> 10' x 20' Food Vendor (electricity included)	\$250	<input type="text"/>

Time Share Booths

Indicate desired time on page 2

<input type="checkbox"/> Professional Services time block	\$50	<input type="text"/>
<input type="checkbox"/> Political/Issues Awareness time block	\$50	<input type="text"/>
<input type="checkbox"/> Service Clubs/Organizations time block	\$25	<input type="text"/>
<input type="checkbox"/> Non-Profits time block	\$25	<input type="text"/>

Additional Items Requested

<input type="checkbox"/> Corner Booth/End Booth	\$25	<input type="text"/>
<input type="checkbox"/> Electricity (Excludes food vendors)	\$20	<input type="text"/>

Total # of Booths	<input style="width: 100%;" type="text"/>
Additional Fees	<input style="width: 100%;" type="text"/>
Total Amount	<input style="width: 100%;" type="text"/>
*50% Deposit due at time of application	<input style="width: 100%;" type="text"/>
*Balance Due	<input style="width: 100%;" type="text"/>

*No partial payments after June 1st.

All balances due by June 1st or space will be released

Event Information

Fair dates: Friday, July 23 and Saturday, July 24,
 Fair Hours: Both days 9 AM to 7 PM
 Location: Downtown Cole Street and
 Main Parking Lot

Please make checks payable to Enumclaw Rotary

Application Deadline is June 30, 2010.
 The Enumclaw Street Fair does NOT collect a % of your sales.

**Mail application to
 Enumclaw Street Fair 718 Griffin Ave #9
 Enumclaw, WA 98022**



Booth Space Definition and Restrictions:



- Booth spaces are either 10' x 10' or 10' x 20' on the street; booths are not on the sidewalk. Booths are back-to-back down the middle of Cole Street.
- Shelters/canopies, tables, backdrops etc. must be provided by the vendor, be prefabricated and assembled on site.
- Structures must be **white or cream colored**. All visible surfaces must be finished and no storage containers visible.
- Set up will begin at 6 AM. You will be assigned a load-in time to drop off your items. All vehicles must be removed from Cole Street by 8 AM. Shelters/canopies can be left standing for the duration of the event. Vendors are solely responsible for product left in their booths;
IT IS STRONGLY RECOMMENDED THAT NOTHING OF VALUE BE LEFT IN BOOTHS OVERNIGHT.
- Breakdown on Friday and Saturday is at 7 PM. Vehicles will be allowed on the street only when deemed safe by the Enumclaw Police Department. Vehicles must not be left unattended.

Time Share Blocks:

Available time blocks on shared canopies are as follows: (Circle your choice—block booking is okay).

Canopy, table and two chairs are provided.

Friday - 9 AM to Noon

Friday - Noon to 2 PM

Friday - 2 PM to 4 PM

Friday - 4 PM to 7 PM

Saturday—9AM-Noon

Saturday—Noon-2 PM

Saturday—2 PM to 4 PM

Saturday—4 PM to 7 PM

PARTICIPANT AGREEMENT:

I, the undersigned, agree to the following terms and conditions:

To open on time and remain open 9 AM to 7 PM on Friday, July 23 and Saturday, July 24, 2010.

To submit non-refundable entry fee payable to: **Enumclaw Rotary**.

To accept the space assigned to me by the Festival. Requested spots are filled on a first-come first serve basis.

To provide a white or cream colored canopy/tent in good condition for my merchant space
(Does not apply to food vendors, auto vendors, time block vendors nor sponsored tables or play areas)

To obtain all necessary permits and/or licenses in accordance with regulations for the State of Washington, King County and City of Enumclaw.

To be responsible for my own tax liabilities.

To take responsibility for set up and displays necessary to participate in the Enumclaw Street Fair. No unfinished surfaces or storage containers may be visible. Electricity will be available for food vendors, Main Stage and kids activities.

To keep assigned area clean and free of litter and debris and to dispose of such in accordance with city regulations.

To be equipped with a fire extinguisher rated 2A 10 BC or equivalent in compliance with fire code.

After May 1, 2010 Registration fees will not be returned if there is a cancellation due to war, acts of God, civil disobedience (riots), acts of terrorism or governmental requirements for closure due to health pandemic or other civil emergencies.

Vendor Conduct and Responsibility:



All vendors must conduct themselves in a personable and professional manner.

There is to be no selling or canvassing away from your booth.

All vendors are responsible for their own tax, permit and license liabilities. Washington State sales tax must be collected where applicable. All vendors must keep their space clean and litter free. No alcohol is allowed on the Fair site.

Removal Clause:

Should any vendor at any time behave in a manner which is hazardous or offensive to the public or other vendors, that vendor may be asked to vacate the premises and remove said vendor’s property. Upon failure to vacate, the Enumclaw Street Fair is authorized to remove all property of said vendor at the vendor’s expense. The Enumclaw Street Fair is relieved and discharged of any and all loss occasioned by such removal and shall not be responsible for storage or safekeeping of property so removed.

Food Vendors:

FOOD VENDORS of any kind must have a KING COUNTY FOOD HANDLERS PERMIT from the HEALTH DEPARTMENT and it must be ON DISPLAY at your booth. (Allow three weeks for processing this permit. Contact the Food Handlers Permit Hotline at: (206) 296-4791 or on the web at:

www.metrokc.gov/health/foodsfty/foodhandlerscard.htm.

Food vendors must also have a TEMPORARY FOOD SERVICE PERMIT from King County. Allow at least 14 days for processing. For more information call (206) 205-1924 or on the web at:

www.metrokc.gov/health/env_hlth/fees/food.htm. If you have any questions please call the Environmental Health - Food Protection office at (206)296-4632.

FOOD VENDORS are required to carry COMMERCIAL GENERAL LIABILITY INSURANCE at limits of no less than \$1 million per occurrence. In addition, **ENUMCLAW ROTARY** must be named as **ADDITIONAL INSURED** in regards to the Enumclaw Street Fair event. **CERTIFICATE OF INSURANCE IS DUE TWO WEEKS PRIOR TO THE EVENT.**

All cooking areas must be equipped with a fire extinguisher rated 2A-10-BC provided no oil is used as a cooking medium. If oil is used a “Type K” extinguishers is required. Class 1 hoods need to have a UL300 compliant existing system and proof of service within the last 6 months. For related questions please contact event management or Enumclaw firefighter, Randy Fehr at 360-615-5756.

I agree to indemnify and HOLD HARMLESS the City of Enumclaw, Enumclaw Rotary, its officers, employees, volunteers, sponsors and agents from any and all claims arising by reason of accident, injury or death caused by persons or property of any kind arising out of, in connection with, or incident to the Enumclaw Street Fair, except caused by the sole negligence of the City of Enumclaw and/or Enumclaw Rotary.

Failure to comply with any portion of this contract does not nullify nor void any other provisions of this agreement.

I agree to abide by the decision of the Enumclaw Rotary and the Enumclaw Street Fair Event Coordinators in all aspects of the Enumclaw Street Fair. I understand that any violation of the above regulations will result in eviction from this event and forfeiture of my entry fee.

Signature : _____ **Date:** _____

Print Name: _____